



# STANDARD OPERATING PROCEDURE

## SITE RULES FOR DRIVERS












### LOWER MELVILLE WOOD LANDFILL SITE

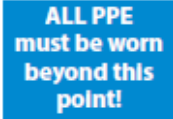







#### PURPOSE

The purpose of these site rules is to highlight the potential dangers that exist at this facility, and the measures to be taken to reduce the associated risks. These rules exist to protect you and other site users and, therefore, **must** be complied with.

**Failure to adhere to these rules may result in driver exclusion from site.**

	<p>The site speed limit is 10 M.P.H. Vehicles <b>must</b> not exceed 4 M.P.H. when driving on/off the weighbridge.</p>
	<p>Drivers <b>must</b> adhere to guidance and instruction from weighbridge operators and site employees.</p>
	<p>Mobile telephones <b>must</b> not be used whilst driving.</p>
	<p>Smoking (tobacco/vaping) is not permitted at operational areas. This includes whilst you are in the vehicle cab. Smoking areas are provided on site at the welfare facilities.</p>
	<p>Drivers <b>must</b> be aware of other vehicular movement; mobile plant, forklifts and other site users.</p>
	<p>All loads brought to site <b>must</b> be secured in a container or sheeted upon arrival.</p>
	<p>When reversing, use mirrors and camera (if fitted) to assist you. If you cannot see what is behind you, stop, alight from the cab and physically check.</p>
	<p>LGV drivers: <b>must</b> communicate with Mobile Plant Operators prior to discharging or being loaded. The driver <b>must</b> be in a position of safety (in cab or at designated safe point) prior to loading/discharging operations.</p>
	<p>Small vans and pick-ups: <b>must</b> adhere to any guidance given to them by Mobile Plant Operators or site employees in the discharge area. Personnel conducting discharge operations <b>must</b> remain in close proximity to their vehicle.</p>

<p>Document No. RR/LF/SOP/32</p>	<p>Revision 2</p>	<p>Revision Date 07/09/2021</p>	<p>Page 1 of 2</p>	<p>Author S. Gillespie</p>	<p>Approved By J. Conaghan</p>
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	<p>When leaving the vehicle cab all drivers <b>must</b> have the appropriate PPE on: <b>safety boots/high visibility top/gloves.</b></p>
	<p>Never stand or walk beneath a raised tailgate. Clean door seal locking mechanisms from the side using a brush, or other long handled implement.</p>
	<p><u>Hook Lift</u>: do not stand or walk across open tailgates where waste can fall on you. Walk around the front of your vehicle or take a wide berth.</p>
	<p><u>Skips</u>: never walk or stand below a raised skip. Use long reach poles to clear blockages in a skip from the side, in a position of safety.</p>
	<p>Never climb or access onto a vehicle body unless you can via a designated access route.</p>
	<p>Ensure that the vehicle container or any other raised part of the vehicle is lowered before leaving the discharge area.</p>
	<p>Ensure that all container locks, door locks, pins and chains are fully secure before leaving the discharge area.</p>
	<p>Fire assembly points are located at the weighbridge and vehicle car park.</p>

**All injuries, incidents and near misses must be reported to the management prior to leaving site.**



**Upon leaving the site, all LGVs must only access the A92 by turning left. Right turns onto the A92 are not permitted.**

**Once you have read and understood the site rules, you must sign the register at the weighbridge. You will not be permitted access to site unless you have acknowledged these rules.**

<p>Document No. RR/LF/SOP/32</p>	<p>Revision 2</p>	<p>Revision Date 07/09/2021</p>	<p>Page 2 of 2</p>	<p>Author S. Gillespie</p>	<p>Approved By J. Conaghan</p>
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